**Journey Partner Coordinator’s Job Description**

**Position Title:** Journey Partner Coordinator

**Responsible to:** Journey Partner Consultants/ L.A.M.B’s Place Board

**Job Status:** Volunteer **Time:** 8-10 hours per month minimum

**Position Summary:**  A Journey Partner is an individual who wants to have a positive impact on a young adult’s life. He or she is a trusted person, who is caring and provides positive solutions and support. As a Journey Partner Coordinator, you will have the opportunity of supporting the Journey Partners and Team Leads as they support Resident(s) develop life skills as they transition to adulthood, while supporting their Spiritual growth.

**Journey Partner Responsibilities:**

* Facilitate Journey Partners Orientation.
* Make a commitment of a minimum of 1 years to the L.A.M.B’s Place Journey Partner’s program.
* Pray for the Journey Partner program, Journey Partner team, team members, and the Residents.
* Maintain contact (phone, text, email) with team leads to relay L.A.M.B’s Place information and to be available to team members as needed.
* Maintain communication with Consultants and the Board to address concerns and/or needs of the Journey Partner teams and/or Resident concerns and/or needs.
* Assist with planning meal for house meeting.
* Monitor and assist with planning weekly devotionals as needed.
* Participate and/or facilitate the weekly house meeting at least monthly.
* Provide coverage or assist with coordinating coverage for a member of the Journey Partner’s team as needed.
* Assist with planning, coordinating and participate in service or group L.A.M.B’s Place activities at least bi-annually.
* Develop, plan, and facilitate quarterly ongoing training sessions.
* Provide all needed data for program evaluation.
* Develop and monitor team rotation.

**Journey Partners eligibility requirements:**

* Be called by God to serve as a Journey Partner and committed to L.A.M.B’s Place mission/vision.
* Must be over 25 years of age
* Must complete an application
* Attend a face-to-face interview session
* Pass criminal record background check
* Satisfactory employment and personal reference checks
* Be a good listener, non-judgmental and willing to learn.

**Benefits:**

* Guide young adults towards achieving their education and career goals, while supporting Spiritual growth so they can reach their God given potential.
* Experience the fulfillment of watching as Resident(s) grow, develop skills, and gain confidence.
* Enhance growth by modeling good values and judgment
* Become a part of a new network of change agents
* Learn more about your community and its diversity and its future

**This description is not intended, and should not be construed, to be an exhaustive list of all responsibilities,**

**skills, efforts or working conditions associated with this role. It is intended to be an accurate reflection of the expectations essential for making the program successful.**

**I have read the above job description and believe I can perform the job.**

Journey Partner Coordinator’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_

Board Director’s Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_